



TOWN OF FRANKLIN

Post Office Box 1479
Franklin, North Carolina 28744
(828) 524-2516

REQUEST FOR QUALIFICATIONS:

ENGINEERING SERVICES WATER TREATMENT PLANT EXPANSION DRINKING WATER STATE REVOLVING FUND

Pursuant to NCGS 143-64.31, the Town of Franklin (hereinafter the "Town") is soliciting Statements of interest and Qualifications from engineering firms to provide engineering services related to the award of SRF funding for the expansion of the Town's Water Treatment Plant (hereinafter the "Project").

The Town is hereby soliciting responses from experienced firms. A selection committee will determine a first and an alternate candidate and negotiate a fee to be considered by the Town. If an agreement cannot be reached with the selected candidate, negotiations with the alternate will commence.

The selected firm shall be under contract until the final Engineer's Certification and Applicant's Certification is granted. The scope of services may include but not limited to, engineering reports, bidding, design, permitting, construction observation, plant processes and SCADA. The Project shall increase capacity from two (2) MGD to four (4) MGD utilizing conventional filtration and sedimentation. For the Project, the selected firm will work in cooperation with the Town Manager, Town Engineer and other assigned Town staff to develop the goals of the project.

Project Milestones:

<u>Engineering Reports and Submittal</u>	<u>December 1, 2021</u>
<u>Engineering Report Approval</u>	<u>May 2, 2022</u>
<u>Bid and Design Package Submittal</u>	<u>November 3, 2022</u>
<u>Bid Design Package Approval</u>	<u>March 1, 2023</u>
<u>Advertise Project, Receive Bids, Submit Bid Information, and Receive Authority to Award</u>	<u>July 3, 2023</u>
<u>Execute Construction Contract(s)</u>	<u>August 1, 2023</u>

Deadline for receipt of responses is **September 24, 2021 at 3:00 p.m.** A short list of firms will be determined and the Town will interview the design teams on September 27, 2021 with a selection being made prior to the Town Council's regular meeting on October 4, 2021.



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The response shall contain no less than the following:

- A cover sheet with Project name, full contact information of the submitter, and date of submission.
- Three (3) sets of submittals in an 8½" x 11" hardcopy format, not to exceed 25 sheets (excluding cover), double- or single-sided; and one (1) electronic submittal on a flash drive.
- A letter of interest and statement summarizing the team's composition, interest, and experience, and special qualifications for this type of work.
- A listing of specific team members, their respective positions in their firms and roles in preconstruction and construction work, shown in a personnel organization flowchart.
- Website link(s) to additional or supporting information.

Additional Plan information is available by request via email to Town Engineer Nathanael Moore at nmoore@franklinnc.com. Professional services for each team will be procured using the selected consultants proposed contract, as modified through a negotiation process with the Town. All questions, inquiries and submittals shall be made only to:

Nathanael Moore, P.E.
Town Engineer
Town of Franklin
PO Box 1479
Franklin, NC 28744
nmoore@franklinnc.com
Phone: (828) 524-2516
Fax: (828) 524-4540

Under no circumstances shall contacts be made with other Town of Franklin personnel or members of the Town Council regarding this Request for Qualifications and selection process. Based upon interviews, a firm and alternate will be named followed by negotiations for a service fee.