

Town of Franklin Board of Aldermen

Agenda

February 1, 2010

7 p.m.

1. Call to order – Mayor Collins
2. Approval of the January 4 and January 23, 2010 minutes
3. Public session
4. (A) 7:15 – Public hearing on the petition for rezoning by Alton A. Alligood III
(B) Consideration of Alligood rezoning petition
5. Consideration of proclamation for Heart Health Month – Bonnie Peggs, Tom Forkner and Jennifer Hollifield
6. Presentation on reorganization of police department – Chief Terry Bradley
(A) Position descriptions
(B) Organizational chart
7. Set public hearing on Sanctuary Terrace special use application
8. Legal review of draft personnel policy – John Henning, Jr.
9. Consideration of budget amendment – Janet Anderson
10. Discussion regarding annexation along U.S. 23/441 South
11. Adjourn

February 1, 2010

The regular meeting of the Town of Franklin Board of Aldermen was held on Monday, February 1, 2010 at 7:00 P.M. in the Town Hall Board Room. Mayor Joe Collins presided. Aldermen Verlin Curtis, Joyce Handley, Billy Mashburn, Carolyn Pattillo and Bob Scott were present. Alderman Jerry Evans was absent.

Mayor Collins introduced Summer Woodard. Ms. Woodard said I will be doing my internship from Western Carolina University with the Town. She said I will be working twenty to thirty hours per week until the middle of April.

Board member absence

Motion was made by Mashburn, seconded by Curtis to excuse Alderman Jerry Evens from the meeting due to illness. Motion carried. Vote: 5 to 0.

Approval of the minutes

Motion was made by Scott, seconded by Handley to approve the minutes for the January 4, 2010 and January 23, 2010 meetings as presented. Motion carried. Vote: 5 to 0.

Public session

No persons spoke during the public session.

Consideration of proclamation for Heart Health Month

Motion was made by Pattillo, seconded by Mashburn to proclaim February 2010 as Heart Health Month in Franklin. Motion carried. Vote: 5 to 0. A copy of the proclamation is attached.

Set public hearing on Sanctuary Terrace special use application

Motion was made by Curtis, seconded by Handley to schedule a public hearing on the Sanctuary Terrace special use application for March 1, 2010 at 7:15 P.M. Motion carried. Vote: 5 to 0.

Consideration of budget amendment

Janet Anderson presented a budget amendment to the board.

Motion was made by Curtis, seconded by Scott to approve the budget amendment. Motion carried. Vote: 5 to 0. A copy is attached.

February 1, 2010 meeting continued,

Public hearing on the petition for rezoning by Alton T. Alligood III

Mayor Collins opened the public hearing on the petition for rezoning by Alton T. Alligood III at 7:10 P.M.

Michael Grubermann – Alton T. Alligood III has petitioned to rezone 0.85 acres of land at the corner of First Street and Old Cat Creek Road from Residential (R-2) to Secondary Commercial (C-2). He plans to remove the two vacant houses on the property and replace them with two four-unit apartment buildings. The Planning Board met on December 15, 2009 and its recommendation is that this petition be approved. Information copies are attached.

No other persons spoke at the public hearing.

Mayor Collins closed the public hearing at 7:16 P.M.

Consideration of Alligood rezoning petition

Motion was made by Handley, seconded by Pattillo to rezone the Alton T. Alligood III property at the corner of First Street and Old Cat Creek Road from Residential (R-2) to Secondary Commercial (C-2) as was requested. Motion carried. Vote: 5 to 0. A copy is attached.

Presentation on reorganization of police department

Terry Bradley said I, Sam Greenwood and the Police Committee have met about reorganizing the police department. He said Assistant Police Chief Jerry Dehart is retiring at the end of the month. He said our recommendation is to eliminate the position of Assistant Chief and to create two new positions. He said the new positions would be (1) Operations Lieutenant – a direct Supervisor over the Criminal Investigations Division and the Patrol Division with five sergeants to assist him and (2) Administration Lieutenant – in charge of the administrative duties which would include support services and community policing. Information copies are attached.

Motion was made by Scott, seconded by Pattillo to approve the new lieutenant positions and the job descriptions and to approve the new organization chart. Motion carried. Vote: 5 to 0.

Legal review of draft personnel policy

John Henning, Jr. said I have reviewed the draft personnel policy briefly. He said I recommend that this policy not be adopted as an ordinance. Mayor Collins said we need to get a good definition of “at will employment”. Alderman Scott said we need to look at the Longevity Policy and try to help our younger employees.

February 1, 2010 meeting continued,

Discussion regarding annexation along U.S. 23/441 South

Mayor Collins said there are three landowners wanting annexation on the Georgia Road. Michael Grubermann said the Planning Board will meet two times in February so that they can finish the sign ordinance recommendations. He said then they should be able to start meeting on the annexation study. Mayor Collins said we may want to annex these three properties before the study is done. Alderman Pattillo said I want to wait on the Planning Board recommendation. Alderman Scott said they are asking to be annexed so that they can sell alcohol. He said there should be a county wide vote on alcohol.

Administrative reports

Alderman Handley said have we received a reply about the flood insurance? Michael Grubermann said we are meeting with the engineers soon to look at a map revision. He said the culvert sizes were misstated.

Alderman Mashburn said there are a number of tree limbs down due to the snow storm. He said we need to try to help the homeowners.

Alderman Scott said I would like the Board to send a letter to public works, fire and police thanking them for their work during the snow storm.

Motion was made by Scott, seconded by Curtis to send a thank you letter to public works, fire and police for their work during the snow storm. Motion carried. Vote: 5 to 0.

Other business

Departmental reports are attached.

Closed session

The Board went into closed session at 8:20 P.M., on motion made by Curtis, seconded by Scott to discuss personnel. Motion carried. Vote: 5 to 0.

The Board came out of closed session at 9:35 P.M., on motion made by Curtis, seconded by Handley. Motion carried. Vote: 5 to 0.

Continuation of meeting

At 9:36 P.M., motion was made by Handley, seconded by Mashburn to continue the February 1, 2010 meeting until Monday, February 15, 2010 at 5:30 P.M. Motion carried. Vote: 5 to 0.

February 1, 2010 meeting continued,

Call to order of the February 1, 2010 continuation meeting

The regular February 1, 2010 meeting of the Town of Franklin Board of Aldermen was continued at 5:30 P.M., Monday, February 15, 2010 in the Town Hall Board Room. Mayor Joe Collins presided. Aldermen Verlin Curtis, Jerry Evans, Joyce Handley, Billy Mashburn, Carolyn Pattillo and Bob Scott were present.

Presentation on the Macon County Multi-Jurisdictional Hazard Mitigation Plan

Emergency Management Services Director Warren Cabe with Macon County said we are required by FEMA to update the Multi-Jurisdictional Hazard Mitigation Plan every five years. He said the changes in the 2004 plan are an addition of land slides, statistics and contact names.

Motion was made by Evans, seconded by Handley to approve the Macon County Multi-Jurisdictional Hazard Mitigation Plan. Motion carried. Vote: 6 to 0.

Motion was made by Handley, seconded by Curtis to approve the Commodity Distribution Plan. Motion carried. Vote: 6 to 0.

Copies of both plans can be found in the clerk's office.

Consideration of audit contract for Martin Starnes & Associates for Fiscal Year 2009-10

Motion was made Handley, seconded by Pattillo to approve the audit contract with Martin Starnes & Associates for Fiscal Year 2009-10 as presented. Motion carried. Vote: 6 to 0. A copy of the audit contract is attached.

Continued discussion regarding draft personnel policy

John Henning, Jr. said I have reviewed the draft personnel policy. He said I have a few suggested changes. A copy is attached.

Motion was made by Pattillo, seconded by Handley to add John Henning's suggested changes to the draft personnel policy. Motion carried. Vote: 6 to 0.

Consideration/approval of contracts

John Henning, Jr. said the town manager contract with Sam Greenwood has the same details and terms. He said the only change is a two year extension to the contract. Alderman Scott said I need to read the contract before approving it. Mr. Henning said I will have the contract at the regular March meeting.

February 1, 2010 meeting continued,

Other business

Alderman Scott said the state maintained roads inside Town are receiving no maintenance. Sam Greenwood said the North Carolina Department of Transportation will be milling and repaving Palmer Street in the spring.

Alderman Pattillo said fire damaged structures need to be cleaned up in a timely matter. She said we may need to pass an ordinance. Alderman Evans said we will need to grandfather in any existing structures. Mayor Collins said we will get models from other cities on this matter.

Adjournment

Motion was made by Scott, seconded by Evans to adjourn the meeting at 6:10 P.M. Motion carried. Vote: 6 to 0.

Joe Collins, Mayor

Janet A. Anderson, Town Clerk